



June 10, 2022

Bernard J. Allen Executive Director

David M. Silber, CFA, CAIA Chief Investment Officer

> Melody Johnson Deputy Director

Mr. Jim Owczarski City Clerk Room 205, City Hall

Dear Mr. Owczarski:

Please be advised that an Administration & Operations (A&O) Committee Meeting of the Annuity and Pension Board has been scheduled for <u>Thursday</u>, <u>June 16</u>, <u>2022 at 9:00 a.m.</u> in the Employes' Retirement System Conference Room at 789 N. Water Street, Suite 300. If a quorum of the Board is present, this meeting will convene as a Special Board Meeting. Special Notice: Due to the COVID-19 (Coronavirus) outbreak, in-person public attendance will be restricted. Instructions on how to call in will be available on ERS's website (<u>www.cmers.com</u>) prior to the meeting.

Please note and observe the following conference call etiquette to ensure a smooth and productive meeting:

- In order to cut down on background noise, participants in the meeting should put their phones on mute when they are not participating.
- At the start of the meeting, the Chairman will announce the names of the members of the Board present on the call, as well as anyone else who will be participating.
- Please request to be recognized by the Chairman if you would like to speak.
- Those participating on the call should identify themselves whenever they speak, and should ensure that the other participants on the call can hear them clearly.

The agenda is as follows:

- I. Update on RFP for Banking Services.
- II. Approval of A&O Committee Audit Charter and Internal Audit Charter.
- III. IT Projects Portfolio.
- IV. Organizational/Personnel Update.

Sincerely

Bernard J. Allen

Executive Director

BJA:jmw

<u>PLEASE NOTE</u> - Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, please call 414-286-3557.

