

**EMPLOYEES' RETIREMENT SYSTEM OF THE CITY OF MILWAUKEE  
ANNUITY AND PENSION BOARD**

Minutes of the Administration and Operations Committee Meeting  
held October 20, 2016

The meeting was called to order at 8:31 a.m.

Committee Members Present:       Martin Matson  
  Carmelo Patti

Committee Members Not Present:   Gerald Pace (excused)

ERS Staff Present:                    Bernard J. Allen, Executive Director  
  Beth Cleary, Deputy Director  
  David Silber, Chief Investment Officer  
  Kelly Reid, Chief Technology Officer  
  Manny Raynal, Senior Systems Administrator  
  Mary Turk, Business Operations Analyst  
  Jan Wills, Board Stenographer

Others Present: Connie McDonald, Daniel Ludwig, Kyle Johnson, Experis; Miriam Horwitz, City Attorney's Office.

**Experis Internal Audit Report(s).** Mr. Patti advised that the Administration and Operations Committee may vote to convene in closed session on item I, as provided in Section 19.85(1)(i), Wisconsin State Statutes, for considering all matters related to acts by businesses under s. 560.15 which, if discussed in public could adversely affect the business, its employees or former employees. The Committee may then reconvene in open session following the closed session. It was moved by Mr. Matson, and seconded by Mr. Patti, that the Committee convene in closed session. The motion prevailed by the following roll call vote: AYES: Messrs. Matson, and Patti. NOES: None.

The Committee convened in closed session at 8:33 a.m. The Committee reconvened in open session at 8:39 a.m. Ms. McDonald and Messrs. Ludwig and Johnson left the meeting at 8:39 a.m.

**IT Projects Portfolio.** As a matter of information, Committee members received the ERS IT Portfolio Report dated October 20, 2016. Ms. Reid updated the Committee on the technology projects and a snapshot of the IT portfolio as of October 20, 2016. Discussion ensued regarding the IT projects.

**Organizational/Personnel Update.** As a matter of information, Committee members received a copy of the Organizational/Personnel Update dated October 20, 2016. Ms. Cleary stated the ERS is working to fill the positions of Records Technician II, Network Administrator, Pension Accounting Manager and Pension Accounting Specialist. Various internal promotions and transitions were discussed.

**Approval of Level 3 Communication, LLC Contract.** Ms. Cleary said the contract is under review and will be presented at next month's committee meeting.

There being no further business, Mr. Patti adjourned the meeting at 8:53 a.m.

Bernard J. Allen  
Secretary and Executive Director

(**NOTE:** All proceedings of the Annuity and Pension Board Meetings and related Committee Meetings are recorded. All recordings and material mentioned herein are on file in the office of the Employees' Retirement System, 789 N. Water Street, Suite 300.)