



City of Milwaukee
Employees' Retirement System

Bernard J. Allen
Executive Director

Thomas A. Rick, CFA
Chief Investment Officer

Marin Matson
Deputy Director

January 14, 2010

Mr. Ronald D. Leonhardt
City Clerk
Room 205, City Hall

Dear Mr. Leonhardt:

Please be advised that an Administration & Operations (A & O) Committee Meeting of the Annuity and Pension Board has been scheduled for Thursday, January 21, 2010 at 10:00 a.m. in the **Employees' Retirement System Conference Room at 789 N. Water Street, Suite 300**. If a quorum of the Board is present, this meeting will convene as a Special Board Meeting. The agenda is as follows:

- I. Jefferson Wells Internal Audit Report(s).
- II. Standard Operating Guidelines Update.
- III. ERS Special Projects Report.
- IV. Authorization to Contract for Services for FileNet Upgrade.
- V. Acceptance of Baker Tilly Management Letter.

Sincerely,



Bernard J. Allen
Executive Director

BJA:smf

NOTICE TO PUBLIC - Meetings of the City of Milwaukee Annuity and Pension Board are open to the public. Those in attendance wishing to address the Board on a specific agenda item may do so by registering in advance of the meeting with the Board Secretary.

PLEASE NOTE - Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, please call 286-3557.