



City of Milwaukee
Employees' Retirement System

Bernard J. Allen
Executive Director

Thomas A. Rick, CFA
Chief Investment Officer

Martin Matson
Deputy Director

September 11, 2009

Mr. Ronald D. Leonhardt
City Clerk
Room 205, City Hall

Dear Mr. Leonhardt:

Please be advised that an Administration & Operations (A & O) Committee Meeting of the Annuity and Pension Board has been scheduled for Thursday, September 17, 2009 at 10:00 a.m. in the **Employees' Retirement System Conference Room at 789 N. Water Street, Suite 300**. If a quorum of the Board is present, this meeting will convene as a Special Board Meeting. The agenda is as follows:

- I. Jefferson Wells Internal Audit Reports.
- II. Update on Information Systems Standard Operating Guidelines.
- III. ERS Special Projects Report.
- IV. Approval of Symphony Contract.
- V. Approval of DMC Printing/Mail Processing Services Contract.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bernard J. Allen".

Bernard J. Allen
Executive Director

BJA:smf

NOTICE TO PUBLIC - Meetings of the City of Milwaukee Annuity and Pension Board are open to the public. Those in attendance wishing to address the Board on a specific agenda item may do so by registering in advance of the meeting with the Board Secretary.

PLEASE NOTE - Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, please call 286-3557.