



City of Milwaukee
Employees' Retirement System

Bernard J. Allen
Executive Director

Thomas A. Rick, CFA
Chief Investment Officer

Martin Matson
Deputy Director

July 13, 2009

Mr. Ronald D. Leonhardt
City Clerk
Room 205, City Hall

Dear Mr. Leonhardt:

Please be advised that an Administration & Operations (A & O) Committee Meeting of the Annuity and Pension Board has been scheduled for Wednesday, July 22, 2009 at 9:30 a.m. in the **Employees' Retirement System Conference Room at 789 N. Water Street, Suite 300**. If a quorum of the Board is present, this meeting will convene as a Special Board Meeting. The agenda is as follows:

- I. ERS Special Projects Report.
 - A. Authorization to Contract a Lease for a Remote Office Site.
 - B. Authorization to Contract for Services for the WebSphere Upgrade.
 - C. Contingent Authorization to Contract for Services to Write a Request for Information.
- II. Jefferson Wells Internal Audit Reports.
- III. Annual Review/Approval of A & O Committee Audit Charter and Internal Audit Charter.

Please be advised that the Administration and Operations Committee may vote to convene in closed session on the following item (IV.), as provided in Section 19.85 (1) (e), Wisconsin State Statutes, for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The committee may then reconvene in open session following the closed session.

- IV. Review of Request for Quotes and Approval to Contract for Mailing/Printing Services.

Sincerely,

A handwritten signature in cursive script that reads "Bernard J. Allen".

Bernard J. Allen
Executive Director

BJA:smf

NOTICE TO PUBLIC - Meetings of the City of Milwaukee Annuity and Pension Board are open to the public. Those in attendance wishing to address the Board on a specific agenda item may do so by registering in advance of the meeting with the Board Secretary.

PLEASE NOTE - Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, please call 286-3557.