## EMPLOYES' RETIREMENT SYSTEM OF THE CITY OF MILWAUKEE ANNUITY AND PENSION BOARD

Minutes of the Administration and Operations Committee Meeting held October 28, 2019

The meeting was called to order at 8:38 a.m.

Committee Members Present: Thomas Klusman, Chair

Martin Matson

Committee Members Not Present: James Campbell (excused)

ERS Staff Present: Bernard Allen, Executive Director

Daniel Gopalan, Chief Financial Officer David Silber, Chief Investment Officer Mary Turk, Business Operations Analyst

Jan Wills, Board Stenographer

Others Present: Patrick McClain, Andrea Fowler, City Attorney's Office; Terry Siddiqui, DS Consulting Partners, Inc.; Gust Petropoulos, Adecco.

**Approval of First Amendment to the Contract with Cavanaugh Macdonald Consulting, LLC.** Mr. Allen stated the Amendment is an addendum to the existing Agreement with Cavanaugh Macdonald. He noted their original bid included a modeling spreadsheet and the ERS had one previously with Buck Consultants. Mr. Allen said there is no additional cost for it and it is part of their fee but Cavanaugh Macdonald wanted to get it under a license for terms and conditions of usage.

Ms. Fowler added that the Agreement is subject to the same terms and conditions as the rest of the Agreement with Cavanaugh. She said the modeling spreadsheet is considered to be a trade secret but the results of the data input can be disclosed if a public records request is received but the underlying software cannot be disclosed.

Mr. Allen added that, with the Board's permission, both parties in collective bargaining could be provided with any information that can be obtained from this model. He did not think it could model alternate forms of benefit, however, such as plan amendments but it could model what happens if the discount rate is at a different level.

Mr. Klusman asked if it would stay in the ERS system and protected by the technology department. Ms. Fowler said that was standard.

Mr. Matson said the model is a trade secret and the City honors those but the City is subject to open records requests. Mr. Allen added that Assistant City Attorney, Mr. Block, said trade secrets do not have to be disclosed. Ms. Fowler noted non-disclosure of trade secrets is an exception in the public records law. She stated because the amendment to the agreement is part of the existing agreement, there is public records language allowing the ERS to comply with the law if there were a valid request.

It was moved by Mr. Matson, seconded by Mr. Klusman, and therefore unanimously carried, to approve the First Amendment to the Contract with Cavanaugh Macdonald Consulting, LLC.
There being no further business, Mr. Klusman adjourned the meeting at 8:42 a.m.

Bernard J. Allen Secretary and Executive Director

**NOTE:** All proceedings of the Annuity and Pension Board Meetings and related Committee Meetings are recorded. All recordings and material mentioned herein are on file in the office of the Employes' Retirement System, 789 N. Water Street, Suite 300.)