

**EMPLOYEES' RETIREMENT SYSTEM OF THE CITY OF MILWAUKEE
ANNUITY AND PENSION BOARD**

Minutes of the Administration and Operations Committee Meeting
held September 23, 2019

The meeting was called to order at 8:30 a.m.

Committee Members Present: James Campbell
 Thomas Klusman, Chair
 Martin Matson

ERS Staff Present: Bernard Allen, Executive Director
 Daniel Gopalan, Chief Financial Officer
 Melody Johnson, Deputy Director
 David Silber, Chief Investment Officer
 Venkat Manchu, Functional Applications Manager
 Manny Raynal, Senior Systems Administrator
 Robin Earleywine, Pension Accounting Manager
 Mary Turk, Business Operations Analyst
 Jan Wills, Board Stenographer

Others Present: Terry Siddiqui, DS Consulting Partners, Inc.

Approval of First Amendment to the Contract for Co-location Computer Facility with the State of Wisconsin. Mr. Raynal noted the existing five-year contract expires on December 31, 2019. He said the proposed term of the extension is for 10 years through December 31, 2029. Mr. Raynal said the Staff recommendation is to renew the 120-month agreement at the current \$1,500.00 per month. He noted the State data center is a very secure site. Discussion ensued. It was moved by Mr. Matson, seconded by Mr. Campbell, and unanimously carried, to approve the First Amendment to the Contract for Co-location Computer Facility with the State of Wisconsin.

IT Projects Portfolio. As a matter of information, Committee members received the ERS IT Portfolio Report dated September 1, 2019. Mr. Raynal and Mr. Manchu updated the Committee on the infrastructure and applications technology projects and provided a snapshot of the IT portfolio as of September 1, 2019. Discussion ensued. Mr. Klusman accepted the report and placed it on file.

Organizational/Personnel Update. As a matter of information, Committee members received a copy of the Organizational/Personnel Update dated September 23, 2019. Ms. Johnson noted that Ms. Felicia Beamon filled the Accounting Assistant II position as of today, Ms. Jennifer Harris was promoted to the Management Accountant – Senior position, and Ms. Lisa Ory was promoted to the Program Assistant II position. She also noted that the ERS is working with DER to fill the vacancies for the Chief Technology Officer and Network Administrator positions. Mr. Johnson stated the Administrative Assistant II position would be filled within the next three months. Mr. Klusman accepted the report and placed it on file.

There being no further business, it was moved by Mr. Campbell, seconded by Mr. Matson, and unanimously carried, to adjourn the meeting.

Mr. Klusman adjourned the meeting at 8:45 a.m.

Bernard J. Allen
Secretary and Executive Director

NOTE: All proceedings of the Annuity and Pension Board Meetings and related Committee Meetings are recorded. All recordings and material mentioned herein are on file in the office of the Employees' Retirement System, 789 N. Water Street, Suite 300.)