

**EMPLOYEES' RETIREMENT SYSTEM OF THE CITY OF MILWAUKEE
ANNUITY AND PENSION BOARD**

Minutes of the Administration and Operations Committee Meeting
held June 21, 2018

The meeting was called to order at 9:03 a.m.

Committee Members Present: Thomas Bell, Chair
 Himanshu Parikh

Committee Members Not Present: Martin Matson (Excused)

ERS Staff Present: Bernard Allen, Executive Director
 Daniel Gopalan, Chief Financial Officer
 Melody Johnson, Deputy Director
 Kelly Reid, Chief Technology Officer
 David Silber, Chief Investment Officer
 Venkat Manchur, Functional Applications Manager
 Mary Turk, Business Operations Analyst
 Jan Wills, Board Stenographer

Others Present: Terry Siddiqui, DS Consulting Partners, Inc., Gust Petropoulos, Adecco.

Approval of Quarterly Vulnerability Software Scans for Security Framework Enhancement.

Mr. Allen noted that Experis does a yearly vulnerability software scan audit. He said that IT staff requests purchase of their own software to do software scans on a quarterly basis due to increased threat levels. Ms. Reid stated that one of the goals of IT's Strategic Plan is to focus on security and listed the benefits of doing quarterly vulnerability scans in-house in addition to those performed annually by the outside operational auditors. Discussion ensued. It was moved by Mr. Parikh and seconded by Mr. Bell to approve the Quarterly Vulnerability Software Scans for Security Framework Enhancement.

IT Projects Portfolio. As a matter of information, Committee members received the ERS IT Portfolio Report dated June 21, 2018. Ms. Reid updated the Committee on the technology projects and a snapshot of the IT portfolio as of June 21, 2018. Ms. Reid stated one more interview is scheduled next week for the ERS Server Administrator. Ms. Reid and Mr. Allen stated the Comptroller's office would be cross-charged for some ERS IT services on a temporary basis. Discussion ensued.

Organizational/Personnel Update. As a matter of information, Committee members received a copy of the Organizational/Personnel Update dated June 21, 2018. Ms. Johnson reported that the ERS Server Administrator position would be filled soon. Ms. Johnson said that the ERS is working with DER to fill the vacancies for the Pension Accounting Manager, Records Technician II and Administrative Assistant II positions. She also stated the ERS is continuing to work with DER to classify the Deputy Chief Investment Officer position.

There being no further business, Mr. Bell adjourned the meeting at 9:36 a.m.

Bernard J. Allen
Secretary and Executive Director

(NOTE: All proceedings of the Annuity and Pension Board Meetings and related Committee Meetings are recorded. All recordings and material mentioned herein are on file in the office of the Employees' Retirement System, 789 N. Water Street, Suite 300.)