

(Mr. Parikh arrived at 9:20 a.m.)

IT Projects Portfolio. As a matter of information, Committee members received the ERS IT Portfolio Report dated April 19, 2018. Ms. Reid updated the Committee on the technology projects and a snapshot of the IT portfolio as of April 19, 2018. Mr. Reid noted all the IT positions are filled, the contract positions have ended, and the savings realized as commented upon in the 2019 Draft City Budget Request. She is working with DER to fill, by the end of the summer, one vacant position for a server administrator. Ms. Reid said the Network Upgrade is completed and the ERS is updating the phone system for better call routing. Mr. Allen and Ms. Reid discussed the possibilities of using DocuSign for electronic signatures and a pilot program will be initiated. Mr. Bell asked Ms. Reid to report back on DocuSign. Ms. Reid also noted she will present at the PRISM (Public Retirement Information System Managers) conference regarding the ERS' Disaster Recovery Plan as it received a high rating.

Organizational/Personnel Update. As a matter of information, Committee members received a copy of the Organizational/Personnel Update dated April 19, 2018. Mr. Allen commented that Rhana Funches accepted the Accounting Assistant II position in the Payroll and Accounts Payable area while Liisa Gary and Gwen Hann both accepted Program Assistant II positions in the Life Insurance area.

There being no further business, Mr. Bell adjourned the meeting at 9:32 a.m.

Bernard J. Allen
Secretary and Executive Director

(NOTE: All proceedings of the Annuity and Pension Board Meetings and related Committee Meetings are recorded. All recordings and material mentioned herein are on file in the office of the Employees' Retirement System, 789 N. Water Street, Suite 300.)