

**EMPLOYEES' RETIREMENT SYSTEM OF THE CITY OF MILWAUKEE
ANNUITY AND PENSION BOARD**

Minutes of the Administration and Operations Committee Meeting
held June 27, 2011

The meeting was called to order at 8:35 a.m.

Committee Members Present: John Barmore, Chair
 William C. Carey
 Larry Holland

Board Members Present: Gust Petropoulos

Retirement System Staff Present: Bernard J. Allen, Executive Director
 Martin Matson, Deputy Director
 Tom Rick, Chief Investment Officer
 Kelly Reid, Chief Technology Officer
 Suzanne Fortier, Board Stenographer

Others Present: Rudy Konrad, City Attorney's Office; Jay Patel, S&S Consulting Group; and Jon Granger, PDG Consulting; and Tom Hayes, Retirees Association.

ERS Special Projects Report. As a matter of information, Committee members received a copy of the ERS Special Projects Report, dated June 15, 2011. Ms. Reid updated the Committee on the projects work plan; organization study – action plan; MERITS project status – executive summary. Mr. Patel talked about the information technology projects; defect and deficiency inventory; MERITS software – cleanup and optimization. Mr. Matson said due to the software cleanup and optimization staff will be bringing a contract for approximately \$300,000 and seventeen months to the Committee starting in August 2011. Staff has identified a resource they would like to use for this type of work who would normally have been rolled off the project had it not been for this work that should be done. Discussion ensued. Mr. Patel talked about the year-to-year high priority PIR/CCR comparison; and service level agreement performance. Ms. Reid talked about the business continuity program schedule and detailed status.

Review of ERS Ethics Policy. As a matter of information, Committee members received a copy of the ERS Ethics Policy, dated June 11, 2009. Mr. Matson briefly talked about the section on fraud and abuse. Brief discussion ensued.

Approval of Second Amendment to Experis (F/K/A Jefferson Wells, Inc.) Agreement. As a matter of information, Committee members received a copy of the Second Amendment. Mr. Matson indicated this was to deal with the name change only, and there would be no fiscal impact. It was moved by Mr. Carey, seconded by Mr. Holland, and unanimously carried, to approve the Second Amendment to Experis.

There being no further business, Mr. Barmore adjourned the meeting at 9:52 a.m.

Bernard J. Allen
Secretary and Executive Director

(NOTE: All proceedings of the Annuity and Pension Board Meetings and related Committee Meetings are recorded. All recordings and material mentioned herein are on file in the office of the Employees' Retirement System, 789 N. Water Street, Suite 300.)